

Collier House Resident Contract

I, _____, agree to adhere to the following rules and structures from the time I am admitted to the Collier House until I am discharged from the Program.

The Collier House has a “zero tolerance” policy regarding the following house rules. Failure to adhere to even one of these rules may result in grounds for immediate discharge from the Program:

- **No Drugs and/or Alcohol:** This includes possession, buying, or selling of drugs and/or alcohol in the Collier House and/or outside of the House is strictly prohibited. If it is determined that a young person is abusing drugs or alcohol at any level, she will be required to participate in substance abuse treatment as a condition to remaining within the Program.
- **No Vandalism:** Damaging, destroying and/or defacing the Collier House property, including both the building itself and its contents is strictly prohibited. Any such act is the responsibility of the resident and she will be expected to pay for the repairs.
- **No Weapons:** Weapons are strictly prohibited. Young women may not bring in or carry any weapons into the Collier House. This includes: guns, knives, razor blades, box cutters, and other makeshift weapons.
- **No Physical Violence:** Violence is not tolerated within or outside the Collier House. The residents may not physically assault or attack another person. This includes, but is not limited to: punching, hitting, slapping, scratching, pushing or kicking.
- **No Sexual Harassment/Sexual Assault:** Sexual harassment and/or sexual assault are not prohibited in the Collier House, and among residents, even outside the building. Residents may not engage in sexual harassment including: making sexual suggestive comments, innuendos, or propositions.

Failure to comply with any one of these rules may be grounds for immediate discharge from the Collier House.

Meetings with Kerry, Program Manager

Each week the resident must meet with Kerry for approximately one hour for a one-on-one counseling session. This is a major component of the program and affects your ability to move up the level system. Each resident is expected to seek out Kerry on the time of their meeting to discuss and work toward their therapeutic goals.

Rules Regarding Having Guest Over:

- Residents are not allowed to have Guests of the opposite sex in their bedrooms or anywhere on the second floor.
- Guests are **only allowed** in the designated areas, ie: living room, front porch and back patio.
- Guests may visit from 9 am - 12am, weekdays. 10am - 1am, weekends.
- Every resident is responsible for the actions of their guests and guests may not interfere and must show respect to the other residents.

Cleanliness:

Residents are responsible for cleaning up after herself in both their bedroom and in all common areas of the house. Each resident is also responsible for cleaning up after her guests. Every week a resident is assigned a list of chores to be completed daily by 4pm.

Employment:

Each resident is required to work a minimum of 30 hours per week in order to remain in the Program. If, the resident is attending school full time, than they must secure a part-time job of at least 15 hours per week.

Program Fee:

Each young lady is expected to pay a program fee each month. This is 50% of their monthly earnings. The fee serves to prepare residents for budgeting and paying rent once in permanent housing of their own. This program fee will be held in a separate savings account and returned to the young woman when she leaves the program, with hopes that this will be used for security deposit, first month's rent and other start-up costs.

Life Skills Program:

Upon entrance into the Program, each young lady will be required to complete a life skills assessment and the Ansel-Casey Assessment. This information will be used to help prepare her for the life of an independent adult. Some areas of the life skills program include:

- Money Management
- Food Preparation
- Personal Hygiene
- Medical/Health Care
- Interpersonal Skills
- Parenting
- Search for Permanent Housing

- Permanent Employment
- Educational Planning
- Use of community Resources
- Legal Skills
- Consumer Skills

After completion of the both the Life Skills Assessment and the Ansel-Casey Assessment, the resident will meet with the Program Manager to construct individualized personal goals. The resident is expected to work on these goals daily. The staff holds two weekly sessions to assist each resident with their life skills. Each resident must attend the bi-weekly life skill lessons.

Weekly Obligations:

Each Resident is expected to complete a daily house chore and a weekly cook night. The Collier House encourages the residents to participate in daily dinners. This includes preparing, cooking and cleaning the meal once/week.

Probationary Period:

I understand that I am on probation for the first 30 days that I reside at the Collier House. I understand that there are specific expectations of me during the first 30 days

- I will follow all program rules
- I will construct my personal goals
- I will demonstrate progress on achieving my personal goals
- I will obtain or maintain employment and/or my education.

During my first 30 days, I will meet with the program manager on a weekly basis to help me successfully meet the above stated criteria. If, I am unable to comply with this criteria, or it is determined that the services offered at the Collier House cannot meet my needs, I may be referred to a setting that is more appropriate for me.

Discharge:

Each resident must give the Collier House 1month notice of discharge. If the resident fails to comply, a penalty will be deducted from their personal escrow account. This allows the residents to formulize a realistic independent living plan.

Formal Agreement:

I have read and understand the rules and structure of the Collier House Program. I understand that the Collier House staff is available to clarify any questions that I may have. I also understand that there is a procedure to follow if I do not believe that I am getting the information or clarification I have requested.

Resident Signature	Date
Staff Signature/Title	Date